

Board of Fire Commissioners
Regular Monthly Meeting
August 13, 2025

Draft Minutes

Subject to Board review, amendment and approval.

The meeting was called to order at 7:38 p.m. by Chairman Magerle.
(Late start due to alarm)

In attendance:

- Chairman Andrew Magerle
- Commissioner Brad Gaito
- Commissioner Kurt Martin
- District Secretary/Treasurer Denise Spada

Commissioners Oh and Schondebare were excused as was District Manager Magerle.

Salute to the Flag and a moment of silence.

New Member Application: A new member application was presented for Zachary Dannhauser. Commissioner Martin put forth a motion to accept Zachary's application to the Hook and Ladder Company, seconded by Commissioner Gaito and unanimous. Zachary Dannhauser was sworn in by Chairman Magerle.

Chief's Report:

- In Chief Weber's absence, the Board reviewed his written report and a discussion took place on the progress of getting service and training reports logged into the computer. District Secretary/Treasurer read a letter from Nick Berghela following his resignation from the Department.

District Manager's Report:

- In District Manager Magerle's absence, the Board reviewed his report. Commissioner Gaito put forth a motion to hire Sean Burke as a part-time dispatcher, motion was seconded by Commissioner Martin and unanimous.

District Secretary/Treasurer Spada presented her report:

- The minutes from the July 2025 were approved on a motion by Commissioner Martin, seconded by Commissioner Gaito; unanimous.
- Correspondence:
 - An engagement letter for monthly accounting services at a cost of \$150.00 per hour on an as needed basis for Sean Flanagan was presented. Commissioner Martin put forth a motion to accept the engagement letter, seconded by Commissioner Gaito and unanimous.
 - The Budget Workshop was rescheduled to September 3, 2025 at 9:00 a.m.

- Commissioner Gaito put forth a motion to move forward with the proposal for approximately \$15,000.00 from Appraisal Affiliates to provide historical cost reporting as recommended by Cullen & Danowski. Motion was seconded by Commissioner Martin and unanimous.
 - An update from NYS Retirement System was presented regarding the 25 Year Suffolk County Fire EMS Workers Pension. Due to the projected Employer Contribution Rates and potential cost to the District, the Board opted not to participate in this plan and to remain in the current retirement plan.
 - Email from insurance broker and retired FDNY member Richard DeSimone regarding benefits to volunteer members to Fire Districts on Long Island, no action taken.
 - An update from Suffolk County Water regarding additional hydrants; they are currently verifying the locations and will have the appropriate paperwork prepared.
 - Facility Use Request for September 4, 2025 from Department Member Tom Scheff to host a neighborhood Association meeting for the Anokatok Neighborhood Association; approved.
 - Email from West Islip Fire District Secretary Christina Gerbasio regarding office chairs that are being donated; no action taken.
- Bills:

PAID BEFORE THE MEETING:

ADP	\$ 382.37
AT&T Mobility	\$ 610.93
Choice Marketing	\$ 944.72
Halesite Fire Department	\$ 43,161.04
National Grid	\$ 571.23
NYSHIP	\$ 23,141.18
Optimum	\$ 423.91
PSEG LI	\$ 6,453.69
PSEG Long Island	\$ 23.75
Verizon	\$ 881.92
Wex Bank/Shell	\$ 165.99
Wex Bank/Sunoco	\$ 327.00

Medicare Part B Reimbursements

Bonnie Sammis	\$ 185.00
Doug Anthonsen	\$ 370.00
Judy McKenna	\$ 185.00
Laurence Northcote	\$ 370.00
Richard Riegel	\$ 185.00
Toni Riegel	\$ 185.00
William Kaiser	\$ 185.00

PAID AFTER THE MEETING:

Adept Technology	\$ 1,489.98
CARR Business Systems	\$ 71.25
Centerport Fire District	\$ 34,908.00
Chase/INK	\$ 2,759.95
Chevrolet of Smithtown	\$ 69,994.00

Choice Marketing	\$ 3,835.26
Chris Amendolare	\$ 500.00
Chris Leogrande	\$ 227.91
Corporate Coffee Systems	\$ 81.93
Cullen & Danowski, LLP	\$ 7,000.00
Diversified Mechanical Services	\$ 217.31
Dowling Plumbing	\$ 965.00
Edmer Sanitary Supply	\$ 278.00
Electronix Systems	\$ 124.80
Electronix Systems	\$ 1,805.00
Fourth Stage	\$ 397.00
Green Grass Guy	\$ 350.00
Harbor Irrigation	\$ 165.00
Home Depot	\$ 138.39
Huntington Fire District	\$ 6,596.16
Huntington Fire District	\$ 1,424.60
Integrated Wireless Technology	\$ 354.56
Integrated Wireless Technology	\$ 14,249.95
James Magerle	\$ 55.92
K.C. Anna	\$ 92.70
Konica Minolta	\$ 53.88
Long Islander	\$ 39.66
Mike Conforti	\$ 231.32
New Era Technology	\$ 98.32
Newsday	\$ 391.92
NY Fire Equipment	\$ 278.38
Primo Brands/Blue Triton	\$ 157.79
ProClaim	\$ 2,108.47
Robinson's Industrial Gas	\$ 116.18
Savasta Medical	\$ 1,945.00
SCM Products, Inc.	\$ 300.46
South Shore Fire & Safety	\$ 765.25
South Shore Fire & Safety	\$ 2,949.92
Suffolk County Water Authority	\$ 22,460.20
Terminix	\$ 60.00
Tesori Digital Marketing	\$ 270.00
Ultra Electric	\$ 285.85
Verizon	\$ 7,494.06
W.B. Mason	\$ 465.06
Wex Bank/Sunoco	\$ 327.02
William Glass	\$ 568.00

The bills were approved as read on a motion by Commissioner Martin, seconded by Commissioner Gaito; unanimous.

- Apparatus:
 - Commissioner Martin reported that the new Chevrolet Pick-up truck should be delivered in the next month as it is waiting on the plow and lift gate. The new Chevrolet Tahoe is also still waiting on work to be completed.

- Buildings and Grounds:
 - Commissioner Schondebare left two items for discussion: finishing the closet in the meeting room and replacing the door in the downstairs meeting room.
- Communications:
 - Commissioner Gaito initiated a discussion on the Verizon T1 line. Other options, including fiber optic were discussed and Chairman Magerle will get the contact information from Cold Spring Harbor Fire District so that it can be researched further.
- Personnel:
 - Commissioner Gaito informed the Board that he had a conversation with District Manager Magerle and Firehouse Attendant Nelson on data that needs to be entered into the computer system; much of it is waiting on a signature from Chief Weber.
 - A quote for \$105,555.55 was presented for two Zoll Cardiac Monitors, including a five-year service contract. After some discussion, it was ultimately decided to table the proposal as Commissioner Gaito will follow up with Chief Weber regarding this purchase.
 - Commissioner Gaito reported that he has spoken with EMT Carberry regarding ambulance restocking.

There being no further business, a motion to adjourn the meeting was made at 8:24 p.m. by Commissioner Martin, seconded by Commissioner Gaito; unanimous.

Respectfully submitted,

Denise Spada
District Secretary/Treasurer